

**PROCEDURES & FEES FOR
STUDENT/PRACTITIONERS TRANSITIONING TO HTP
Transfer (Levels 1-3) Packet and Equivalency (Levels 4-5) Packet**

Cost of Regular HTP Path: \$2733 (level 1-5 with estimated 4/5 lodging and no travel cost)

	Action – Choose A or B	Time Needed	Cost	Details
Levels 1, 2, 3 <i>NOTE: All courses must be taken or transferred in order of their level</i>	A. Order Transfer Packet from HTP <i>(no CE contact hours)</i>	A. Transfer Interview (estimated time 45-1 1/2 hour) for each level. Interview may be done in person or via phone.	A. Transfer Packet: First transfer \$115 US <i>(includes CD)</i> Subsequent transfers \$100 <i>(no CD)</i>	A. Student should purchase Transfer Packet to allow for plenty of time to review materials before the interview with a Healing Touch Certified Instructor (HTPC/I). Transfer package includes: <ul style="list-style-type: none"> • List of qualified interview Instructors • Notebook - \$35 per level • Healing Touch Meditations CD - \$15 (one time) • Appropriate Transfer Certificate (No CEs) - \$25 per level • Instructor Interview Fee - \$25 per level • Material Shipping in US - \$15 per packet <i>(Shipping outside the US will have additional shipping fees)</i>
	B. Take a Repeat Course <i>(16-18 CE contact hours per level)</i>	B. Two day course	B. Discounted Tuition - \$255 per level <i>*Regular Tuition \$365</i>	
Level 4 <i>Prerequisite: Must have completed HTP Levels 1-3 OR completed Levels 1-3 transfers</i>	A. Order Transfer Packet from HTP <i>(no CE contact hours)</i>	Transfer Interview (estimated at 4-6 hours) Interview may be done in person or via phone.	A. Transfer Packet: \$250	A. Student should purchase Transfer Packet to allow for plenty of time to review materials before the interview with an HTPC/I. Transfer package includes: <ul style="list-style-type: none"> • List of qualified Level 4 Interview Instructors • Healing Touch Scope & Standards of Practice Booklet - \$10 • Notebook (Level 4/5) - \$35 • Level 4 Transfer Certificate (No CEs) - \$25 • Instructor Interview Fee/ Admin Fee - \$165 • Material Shipping in US - \$15 <i>(Shipping outside the US will have additional shipping fees)</i>
	B. Take a Repeat Course <i>(30 CE contact hours)</i>	A. Four day class in a retreat setting	B. Discounted Tuition - \$315 + lodging for class \$350 to \$550 <i>*Regular Tuition \$469 + lodging \$350 to \$550</i>	

	Action – Choose A or B	Time Needed	Cost	Details
Level 5 <i>Prerequisite:</i> Must have completed HTP Levels 1-4 OR completed Levels 1-4 transfers	A. Order Equivalency Packet from HTP – <i>must provide HT Certificate of Course Completion (no CE contact hours)</i> B. Take a Repeat Course (30 CE contact hours)	Equivalency Interview (estimated at 4-6 hours) Interview may be done in person or via phone. A. 4 day class in retreat setting	A. Equivalency Packet - \$250 B. Discounted Tuition – \$315 + lodging for class \$350 to \$550 <i>*Regular Tuition \$469 + lodging \$350 to \$550</i>	A. Student should purchase Equivalency Packet in plenty of time to review materials and study for interview with qualified HTCP/I Equivalency Packet Includes: <ul style="list-style-type: none"> • List of qualified Level 5 Interview Instructors • Level 4/5 Notebook - \$35 • Level 5 Transfer Certificate - \$25.00 • HTP Program Course Completion Certificate - \$25.00 – <i>requires successful interview sign off</i> • Instructor Interview Fee / Admin Fee - \$165 Note: <i>Equivalency Packet is only available to students that have an HT Certificate of Course Completion from outside HTP. If a student does not have a completion certificate they must repeat Level 5 with HTP.</i>
Certified Practitioners Became CHTP before January 2009	1. Transfer certification status to a HTCP 2. Submit an HTCP Certification Renewal Application 3. Take HTC Entry Level Proficiency Exam	To complete the Renewal Application and take the exam Note: <i>Exam can be taken 2 weeks after the renewal packet is approved</i>	Total Cost \$375 <ul style="list-style-type: none"> • Certification transfer fee \$50.00 • Renewal Application \$125 • Exam Fee \$200 	Because the original HTI certification was based on the HTP curriculum, a certification transfer will be allowed for those that have kept their HTI certification active. Notes: <i>HTI certifications that lapsed more than two years prior require the submission of a new HTCP Certification Application. New and renewed certifications with Healing Touch Certification (HTC) will be good for 5 years.</i>
Certified Practitioners CHTP after January 2009	1. Obtain a HTP Course Completion Certificate through Equivalency 2. Submit a new HTCP Certification App 3. Complete 3 month mentorship with a Qualified Mentor (QM)	Time depends on how many courses need to be transferred plus mentorship period with QM	Total Cost: \$475 <ul style="list-style-type: none"> • HTCP Application \$275 • Exam Fee \$200 <i>(Additional cost may be incurred if lower level courses need to be transferred – see above)</i>	Practitioner needs to complete the following: <ul style="list-style-type: none"> • Obtain a HTP course Completion Certificate - through Equivalency • Submit HTCP Certification Application • Take Exam If needed, see course transfer policies above for each level that need to be transferred